

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract
Motor Oil
Bid #67042

ITEM NO: 8.J.

PREPARED BY: H. Charles Woodruff
Department of Financial
Services

MEETING: June 15, 2004

ACTION DATE: June 15, 2004

Craig Greenlaw
Director of Central Garage

ACTION REQUESTED BY THE SUPERINTENDENT: That the Stafford County School Board award the contract for the purchase of bulk engine oil for the Stafford County Central Garage to Quarles Petroleum, Inc., 8219 Terminal Road, Lorton, Virginia 22079 for the contract period July 1, 2004 through July 5, 2005.

KEY POINTS:

1. As a result of competitive bidding (Bid #67042) which took place June 7, 2004, Quarles Energy Services submitted the lowest and most responsive bid for bulk engine oil.
2. The estimated expenditure for the contract period July 1, 2004 through June 30, 2005 is \$30,000.00.
3. Quarles has provided satisfactory service and equipment during the current contract period,

SCHOOL BOARD GOAL: Not applicable.

FUNDING SOURCE: FY 2005 Budget for Central Garage

AUTHORIZATION REFERENCE: School Board Policy 4-29